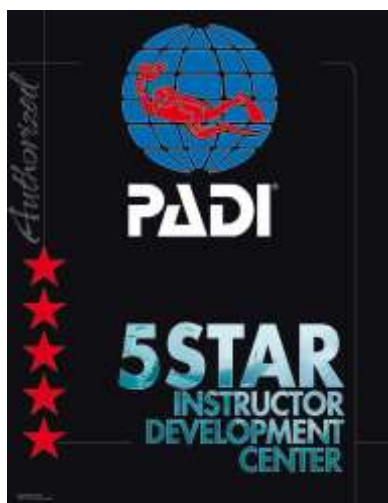




**B&J Diving Centre Sdn. Bhd.
Air Batang – Tioman Island – Malaysia**



**Instructor Development Course
information sheet**

**Contact: ben@divetioman.com
Website: www.divetioman.com**

Dear IDC Candidate,

Thank you for your interest in attending one of B&J Diving Centre's PADI IDC (Instructor Development Course).

Inside this IDC information package, we provide you with all the information you will need, such as:

- Open Water Scuba Instructor course
- EFR Instructor course
- Specialty Instructor course
- Prerequisites for these programs
- Required PADI instructor materials
- FAQ on IDC programs
- IDC Schedule and Itinerary
- Current price list for IDC programs as well as applicable PADI Fees

2023 IDC PROMOTION

1. **Book your IDC program four (4) months in advance with a 50% deposit and you will receive two Specialty Instructor courses for FREE (worth MYR 1,200.00)**
2. **All IDC candidates will receive "Free Diving for Life" at B&J (T&C apply)**
3. **Guaranteed IE pass or we pay your second IE (T&C apply)**

IDC Dates in 2023

16th to 27th March 2023

9th to 20th May 2023

1st to 12th June 2023

13th to 24th August 2023

7th to 18th October 2023

We look forward to welcoming you into the B&J Diving family here on Tioman Island.

Happy bubbles and best fishes,

Zainal Ben Rahman
Managing Director

Diki Zulkarnain B Md. Sahrom
PADI Pro Division

PADI Course Director # 47540
Mobile: +60 (0)13 742 50 63
Email: ben@divetioman.com

Master Instructor # 477132
Mobile: 019-3572780





Contents

1. PADI OPEN WATER SCUBA INSTRUCTOR (OWSI)	4
1.1 OWSI – Course Objective	4
1.2 OWSI – Who can attend	4
1.3 OWSI – Prerequisites:	4
1.4 OWSI – Course overview	5
1.5 OWSI – Instructor Examination (IE):.....	6
2. EMERGENCY FIRST RESPONDER INSTRUCTOR (EFRI)	8
2.1 EFRI – Course Objective	8
2.2 EFRI – Who can attend	8
2.3 EFRI – Course overview.....	8
2.4 EFRI – Prerequisites	8
2.5 EFRI – Instructor Application	8
3. SPECIALTY INSTRUCTOR	9
3.1 Specialty Instructor – Course Objective.....	9
3.2 Specialty Instructor Courses– Who can attend.....	9
3.3 Specialty Instructor – Course overview	9
3.4 Specialty Instructor – Prerequisites	9
3.5 Specialty Instructor – Application.....	10
4. FAQ – FREQUENTLY ASKED QUESTIONS	11
4.1 What’s the IDC daily schedule like?	11
4.2 How much does the IDC cost?	11
4.3 Are there any other costs involved?	11
4.4 What do I need to bring?	11
4.5 What else can I do to prepare myself for the IDC?	12
4.6 How long is the IDC?	12
4.7 How will I know how I’m doing during the IDC?	12
4.8 After I’m successful at the IDC, will I be a certified Instructor?	13
4.9 When will I be able to teach?	13
5. REQUIRED/RECOMMENDED MATERIALS FOR IDC	14
5.1 Required Materials	14
5.2 Recommended Materials.....	14
6. IDC PRICELIST – 2023	15
7. PADI ASIA PACIFIC APPLICATION FEES – 2023	15

1. PADI OPEN WATER SCUBA INSTRUCTOR (OWSI)

1.1 OWSI – Course Objective

Teaching scuba diving allows you to share your love of the aquatic world with others while doing what you enjoy – being in, around and under water. You earn a PADI Instructor rating through hard work and commitment, but you're rewarded with a job that lets you share incredible underwater adventures with others – transforming their lives for the better and enriching yours.

If you fall into any of the following categories, then the OWSI program is the right course for you!

- You are a PADI Divemaster who has the time, budget, and commitment to become a PADI Open Water Scuba Instructor
- You are already a PADI Assistant Instructor who is now ready to take the last step in being able to not just assist, but independently teach all the PADI Programs
- You are an instructor with another recreational diving training agency who is looking for a change to PADI

The PADI Open Water Scuba Instructor (OWSI) rating is the first and most prestigious Instructor level attained by dive professionals.

After successfully completing a PADI Instructor Examination (IE), Open Water Scuba Instructors (OWSI) take responsibility for introducing people to scuba diving programs ranging from Discover Scuba Diving Programs to Dive Master.

1.2 OWSI – Who can attend

- PADI Dive masters
- PADI Assistant Instructors
- Scuba instructors affiliated with other certification organizations (i.e., SSI, NAUI, YMCA, BSAC, SDI, RAID, IANTD, CMAS) may attend an OWSI cross-over program or choose to complete the entire IDC curriculum, which is the preferred option.

1.3 OWSI – Prerequisites:

- Be certified as a PADI Divemaster or PADI Assistant Instructor, or a current instructor member in good standing with another recreational diver training organization for at least six months
- Be at least 18 years old
- Have been a certified diver for at least 6 months
- Have completed and logged at least 100 dives before attending your IE
- Proof of experience in night diving, deep diving and underwater navigation
- Show proof of CPR and first aid training within the last 24 months
- If you are an instructor from another training agency, you will need to complete the PADI Divemaster Course rescue assessment Skill #7 of the rescue program
- Diving medical examination conducted within the past 12 months
- Submit documentation of any qualifying certifications for entry-level, advanced, rescue and leadership level issued by another training organization
- Have photocopies of non PADI certification for submission
- Be an EFR Instructor

1.4 OWSI – Course overview

Our 10 Day IDC program is preceded by a free 2-day prep course, during which we will brush up on your diving skills (demonstration quality), control of student divers and dive theory knowledge. On top of that, we'll conduct a series of mock-exams with you to help you understand the PADI way of asking questions and wording.

Before you come to Tioman Island you'll need to complete the instructor eLearning online, that comprises of these topics:

1. Getting Started
2. Dive theory for dive leaders
3. PADI System overview
4. Learning, Instructions and the PADI system
5. Discover Scuba Diving and the Experience Programs
6. The PADI Open Water Diver Program
7. Risk Management and the Legal Considerations
8. Managing Risk
9. PADI Quality Management and License
10. Introductions to Teaching Presentation
11. Conducting and Evaluating Knowledge Development
12. Confined Water Training
13. Open Water Training
14. Continuing Education and Leadership Courses
15. The Business of Diving
16. How to teach the RDP (optional for PADI Members)

Once you completed these eLearning sections you can print out the confirmation via the PADI website as proof.

Topics covered during the 10-day IDC on Tioman:

1. IDC Orientation
2. Dive Theory workshop
3. PADI System workshop
4. Learning and Teaching workshop
5. Discover Scuba Diving workshop
6. Open Water Diver Course Scheduling and Set up workshop
7. Risk Management and Licensing workshop
8. Knowledge Development Presentations workshop
9. Skill Development workshop
10. Confined Water Training workshop
11. Open Water Training workshop
12. Advance Open Water Diver workshop
13. Rescue Diver workshop
14. Sales Technique workshop
15. Course Closure

We have a skillful Development Team with patience and teaching passion and who speak many languages. It does not matter how long it takes to get you ready, it is our mission to make you a competent PADI Instructor.

Our Instructor Development team will spend a lot of time with you making sure that your presentations are smooth and that you fully understand the materials presented to you.

1.5 OWSI – Instructor Examination (IE):

The PADI Instructor Examination (IE) is the evaluation phase of the PADI Instructor development process. Instructor candidates who have successfully completed an IDC or OWSI Program may enroll in a PADI IE.

To be certified as a PADI Open Water Scuba Instructor, an individual must successfully complete a PADI IE conducted by a PADI Instructor Examiner. During the IE you will be tested in 4 categories described below.

Dive Theory exams

You have 1 ½ hours to complete this part. If you are not a native English speaker you will get a time extension of 45Min. There are 5 topics with 12 questions in each.

The topics include:

- Physics
- Physiology
- Dive Tables “Recreational Dive Planner”
- Equipment
- Skills and environment

The passing score for each topic is 75%.

- If you fail one topic, you will take a make-up exam during the IE.
- If you fail more than one topic, you’ll have to re-sit the whole dive theory (all 5 topics) in a second IE.

PADI System, Standard and Procedures exam

This is an open book exam of 50 questions, and you can use your Instructor Manual and Guide to Teaching in either paper or electronic format. You will have 1 ½ hours to complete this exam. For non-native English speakers, there will be an additional time extension of 1 hour given if the exams are not in their native language.

The passing score for this exam is 75%.

As it is open book – there is no make-up allowed. Should you not be successful in your first attempt, you’ll have to re-sit it in a second IE.

Knowledge Development Presentation

- You will give one “missed question” prescriptive teaching presentation with a passing score of 3.5
- Should you fail the initial presentation you will have a make-up (passing score 3.5)

Confined Water

- You will present one Skill with a passing score of 3.4
- Should you fail the initial skill you will have a make-up (passing score 3.4)

Confined Water Skill Circuit

- You will present 5 skills with a minimum score of 3.0 in each. Should you score lower than 3.0 in one skill, you’ll be given a chance to repeat this skill. If you fail more than one skill, you’ll have to redo that in a new IE (one segment only)

Open Water

- You will present 2 skills with a combined average score of 3.4
- Since you present 2 skills, there is no make-up. Should you fail this segment you would have to attend a new IE (one segment only)

Open Water Rescue Demonstration

You will demonstrate the rescue skill # 7 from the rescue course, which includes approach, initial contact, establishing buoyancy, checking for breathing, calling for help, initial ventilation, protection of airways, maintaining of breathing cycle, equipment removal and towing. A slow and clear presentation is needed. Should you accidentally submerge the face of the victim a make-up presentation is required.

General Water Skills

- During the IE you'll have to always exhibit instructor level skills, failure to do so could result in dismissal. That would mean you'll have to attend a new IE (one segment only)

Professionalism

- During the IE you'll have to conduct yourself as a PADI Instructor. Professional, misconduct and inappropriate behavior (e.g., being drunk, abusive language or cheating during the exams) could lead to dismissal and expulsion from the PADI organization.

2. EMERGENCY FIRST RESPONDER INSTRUCTOR (EFRI)

2.1 EFRI – Course Objective

CPR and first aid are key skills that are important to everyone, not just scuba divers. As an Emergency First Response Instructor, you teach skills based on internationally recognized emergency care guidelines, and you can offer courses to anyone.

If you are considering becoming an instructor, remember that one of the prerequisites is to be an Emergency First Response Instructor (EFRI). As you know, your future Rescue Diver Students must be certified in CPR and first aid before being certified as Rescue Divers.

2.2 EFRI – Who can attend

- PADI Divemasters
- PADI Assistant Instructors and Instructors
- Anybody (diver and non-diver who is interested in teaching this course)

2.3 EFRI – Course overview

During our EFRI course, you will get to learn all the latest CPR and First Aid techniques using adult and infant mannequins and Automated External Defibrillator (AED) training units through classroom presentations and hands on practical sessions.

Although it is a serious course, it is also great fun and a valuable skill for all parts of your everyday life. Emergency First Response Instructors may conduct the program for divers and non-divers who want CPR and first aid training, including basic emergency medical care knowledge and skills.

2.4 EFRI – Prerequisites

To enroll in an Emergency First Response Instructor course, an individual must:

- Have completed the Emergency First Response Primary Care (CPR) course within the past 24 months
- Have completed the Emergency First Response Secondary Care (First Aid) course within the past 24 months
- Have completed the Emergency First Response Care for Children course within the past 24 months
- Be 18 years old
- Note: Practicing medical professionals are not required to have completed these EFR provider-level courses.

2.5 EFRI – Instructor Application

Upon completion of an Emergency First Response Instructor course and/or additional training programs, the candidate submits a completed application signed by the PADI Course Director who conducted the training along with your application fee.

3. SPECIALTY INSTRUCTOR

3.1 Specialty Instructor – Course Objective

So, now you are a proud PADI Open Water Scuba Instructor. Congratulations!

You've got your Teaching Status and you excitedly go back to your dive centre or your first job as an instructor. The first customer that walks through the dive centre doors approaches you and asks if you are an instructor. "Yes!" you proudly reply, "which course are you interested in?" The customer tells you they would like to do the PADI Enriched Air Specialty course...

You then must explain that you are not qualified to teach specialties and must pass the customer to another instructor who is qualified to teach that course.

Don't say NO to customers and precious money! Complete some Specialty Instructor Courses to give your customers more satisfaction and enjoyment in the areas they particularly enjoy and earn more money in the process! At the same time become more employable as dive operators out there are looking for instructors with specialty ratings.

As a PADI Specialty Instructor you are a PADI Instructor who has met the requirements to offer courses in various special types of diving activities. You have acquired the knowledge and skills necessary to offer this training by continuing your education and gaining experience in a particular specialty area.

3.2 Specialty Instructor Courses– Who can attend

- PADI Assistant Instructors (for certain specialties only)
- PADI Instructors (if prerequisites for a particular specialty rating are met)

3.3 Specialty Instructor – Course overview

To become a PADI Specialty Instructor you can either attend a Specialty Instructor Training Course which is conducted by a PADI Course Director, or by applying directly to PADI.

Specialty Instructor Training course attendance is highly recommended, since you will receive instruction specific to a particular specialty course, giving you the best knowledge of how to conduct and present that course.

These courses provide valuable hands-on training, technique demonstrations, marketing information, current PADI Standards information and, when applicable, instructor-level open water training. It is also the cheapest method of application with PADI!

3.4 Specialty Instructor – Prerequisites

To enroll in a Specialty Instructor Training course, you must:

- Be a renewed PADI Assistant Instructor, Open Water Instructor or higher
- Have conducted and logged at least 10 dives in the particular specialty area. These dives may be completed before, during or after attending the Specialty Instructor Training Course, but they must be completed prior to submitting a Specialty Instructor Application to PADI

3.5 Specialty Instructor – Application

Instructor candidates may apply for PADI Specialty Instructor certification only after becoming certified as PADI Instructors.

Method 1

Upon completion of a PADI Specialty Instructor Training course, the instructor (you) must submit to the appropriate PADI Office a completed application signed by the PADI Course Director who conducted the training along with a photo and application fee.

Method 2

You may apply for a PADI Specialty Rating when you have 20 dives in that specific field. Before teaching the specialty, you must have 25 certifications credits with PADI. Certain specialty ratings require you to have the diver level or equivalent experience such as Nitrox, DUP, Cavern, Semi-Closed Rebreather and Sidemount.

Master Scuba Diver Trainer (MSDT) rating

Once you have attained 5 specialty instructor credentials and have certified 25 students at any level, you are eligible to apply for your Master Scuba Diver Trainer (MSDT) rating

PADI is having a special promotion where if you submit 5 Method Two Specialty Instructor ratings via manual process, you only pay for 4 using the attached application form. (See the latest pricelist on the PADI pro site for pricing)

4. FAQ – FREQUENTLY ASKED QUESTIONS

4.1 What's the IDC daily schedule like?

We start our presentations at 9am and finish by 5.30pm with plenty of coffee breaks in-between. Our lunch break is usually an hour long.

Depending on your dive theory knowledge we might do extra work between 6pm to 7pm.

4.2 How much does the IDC cost?

Please refer to the price lists under points 6.

4.3 Are there any other costs involved?

Yes. You will be required to pay certain fees directly to PADI, which include:

- Your IDC application fee that also covers your first year PADI membership– see *PADI Fees* listed under point 7
- Your IE fee – – see *PADI Fees* listed under point 7
- Your EFRI application fee – – see *PADI Fees* listed under point 7
- The above must be paid by a valid credit card
 - If you don't have a credit card you can pay directly to us, and we will charge you accordingly

4.4 What do I need to bring?

To start the IDC program and attend the IE, you will need to bring the following:

- Two (2) passport sized photographs (there is nowhere on the island that provides this service, so remember to BRING THEM WITH YOU)
- A diver medical certificate signed by a physician that must not be older than 1 year
- Your logbook(s), so that logged dives can be verified (60 to attend IDC, 100 to sit IE)
- Your certification cards from PADI Open Water to PADI Divemaster (it is ok if this is still pending). eCards are accepted
- If any of your certifications are with an agency other than PADI, you will need copies of the certification cards of those agencies to send to PADI together with your Instructor Application.
- Calculator (mobile phones are acceptable as a calculator), pens, pencils and notebook
- If you are using the Digital version of the instructor manual and the guide to teach, bring your Tablet or laptop

Dive Equipment

You should bring your own dive equipment including wetsuit (suitable for 28°C), BCD, regulator (with octopus), mask, fins, snorkel etc. We will however provide you with all the necessary gear needed to complete this course if you don't have your own.

During all water sessions on the IDC, you also have to be equipped with:

- A knife or cutting tool
- A timing device and/or dive computer
- A compass
- Two surface signaling devices — one audible (whistle, air horn, etc.) and one visual (inflatable surface tube, flare, signal mirror, etc.)
- A pocket mask is required for the Rescue evaluation

If you do not own any of the above, then they can be purchased from our retail area for a discounted instructor candidate price.

Please ensure all your equipment is in good working order.

4.5 What else can I do to prepare myself for the IDC?

Make sure you are familiar with all the new PADI materials (such as the new Open Water Course), especially if you never used them as a student. The best way to do this is by re-reading the PADI Training Bulletins and engaging with the videos, manuals, quizzes, and exams, as if you were a new dive student again!

Make sure that you are comfortable with the style of questions that PADI uses. You should also be comfortable with skills from the Advanced Open Water Course such as knot tying (sheet bend, bowline, two half hitches), using a lift bag, etc.

Study the Encyclopedia of Recreational Diving and work through the Diving Knowledge Workbook as soon as you can to brush up your academic knowledge of diving and be ready for the exams.

Assist an instructor in as many different PADI courses as possible.

Practice all your diving skills in demonstration quality (as you've learned during your divemaster program) – especially the 20 skills of the PADI skill circuit. Focus on:

- Buoyancy skills: Hovering and fin pivots
- Out of air skills: Especially the air depletion and air share combos
- The controlled emergency swimming ascent (CESA)
- Equipment removal skills: Scuba unit and weight belt – both at the surface and underwater

You must be able to demonstrate the skills in a slow and controlled manner that makes the skill look easy. You can review the skills in the PADI Open Water video

Practice Rescue Diver Exercise #7: "Unconscious Diver on the surface". You can review the Rescue Diver Course video to help you perfect this skill!

4.6 How long is the IDC?

The total length of the course is 10 days. With an optional two extra day Prep Course prior to starting the IDC, which is **highly recommended**.

The EFRI Emergency First Response & Care for Children Instructor Course will be done over the last 2 days of your IDC.

4.7 How will I know how I'm doing during the IDC?

After any presentation you give during the IDC (classroom and water), you will be given immediate feedback regarding your performance. You will always know how well you are doing.

Remember, the middle word in IDC is "development". We emphasise that the program is developmental in nature

4.8 After I'm successful at the IDC, will I be a certified Instructor?

After successful completion of the IDC, you are ready for the 2 Day Instructor Examination (IE) conducted by PADI staff.

Local IEs are held right here on Tioman Island up to five (5) times a year (see IDC/IE Calendar page). Once you've received your IDC Certificate of Completion, you are free to take your IE anywhere in the world within 12 months. Most, if not all candidates try to schedule their IE as soon as possible after their IDC, so that they will be fully prepared.

4.9 When will I be able to teach?

Upon successfully completing your IE, the PADI examiner will send all your paperwork to PADI in Australia by express mail. It normally takes about 10 working days to process it all. You will receive an email from PADI Members Department to inform you that you are in "Teaching Status". Take note that in some areas (such as Australia, Europe USA and Japan), you need proof of professional liability insurance before you receive teaching status.

5. REQUIRED/RECOMMENDED MATERIALS FOR THE PADI INSTRUCTOR DEVELOPMENT COURSE

Below is the current list of required and recommended materials for IDC Candidates (Assistant Instructor and Open Water Scuba Instructor).

5.1. REQUIRED MATERIALS

- PADI Instructor Manual ****
- PADI's Guide to Teaching ***
- Diving Knowledge Workbook
- Encyclopedia of Recreational Diving **
- RDP—both versions (Table and eRDPML, incl associated instructions to use booklet) *
- Peak Performance Buoyancy Specialty Instructor Outline ***
- Project AWARE Specialty Instructor Outline***
- AWARE – Coral Reef Conservation Specialty Instructor Outline***
- PADI Open Water Diver Manual*
- PADI Open Water Diver Quizzes & Exams booklet***
- PADI Adventures in Diving Manual*
- PADI Rescue Diver Manual*
- PADI Rescue Diver Final Exams booklet***
- PADI Divemaster Manual**
- PADI Divemaster Final Exams booklet***
- Aquatic Cue Cards – for Open Water Diver, Advanced Open Water, Rescue Diver, Divemaster, and Discover Scuba Diving ***
- Confined/Open Water Skill Preparation Slate ***

5.2. RECOMMENDED MATERIALS

- All PADI professional videos
- All PADI diver videos
- PADI Specialty Diver Manuals
- The Business of Diving
- The Best of the Undersea Journal
- Children and Scuba Diving – Resource Guide for Instructors and Parents
- Nav-Finder
- Open Water Diver Course Lesson Guides
- Rescue Diver Course Lesson Guides
- Divemaster Course Lesson Guides
- Discover Scuba Diving Flip Chart
- Scuba Tune-Up guidebook**
- Skill Evaluation Slate
- PADI Career Advancement Series materials
- Adventure Log – Pro Modules
- A.W.A.R.E. – Our World, Our Water Manual
- Ten Ways a Diver Can Help to Protect the Aquatic Realm brochure
- PADI Adventure Logbook with Teaching/Supervising module.
- These Manuals are available at our dive shop liberty whenever you need them.

* With previous courses

** In Divemaster crewpak

*** In IDC backpack

**** Available to download online (www.padi.com)

Take note:

Some of these manuals came with previous courses or in your DM crewpak. We have an extensive library of PADI manuals which you can use for your presentations. There is no need for you to bring all the recommended manuals with you.

You'll have to bring a current updated Instructor Manual, which you can download from the PADI pro site.

Please note that the Peak Performance Buoyancy, Project AWARE and AWARE – Coral Reef Conservation Specialty Instructor Outlines are available for free to be downloaded from the PADI Pro's section of www.padi.com

6. IDC PRICELIST – 2023

Instructor Programs	PRICE
Assistant Instructor (AI)	MYR 2,300.00
Open Water Scuba Instructor (OWSI)	MYR 2,500.00
Emergency First Response Instructor (incl. Care for Children)	MYR 1,300.00
Silver IDC package (IDC and EFRI course fees excl crew pack)	MYR 5,500.00
Gold IDC package (IDC, EFRI, Nitrox, Deep, Wreck spec. excl. PADI materials)	MYR 6,500.00
Platinum IDC package (IDC, EFRI, 5 specialty Instructor ratings, MSDT, 25 certifications excl. PADI materials)	MYR 7,700.00
IDC Staff Instructor (Excluding the CD Crewpak)	MYR 2,300.00
IDC Staffing credit (for Master Instructor gaining Staffing Credits, full 10 days)	MYR 1,000.00
Specialty Instructor Course (per Specialty course)	MYR 600.00
MSDT Master Scuba Diver Trainer (5 Specialty Instructor Courses) (candidates must have the diver level cert for Nitrox, Self-reliant and cavern)	MYR 2,100.00
IDC Elearning and EFRI Crewpak (at cost price for our candidates)	MYR 2,500.00

7. PADI ASIA PACIFIC APPLICATION FEES – 2023

All prices listed are as of 2022 in Australian Dollar (AUD). They are subject to changes.

Application fees payable to PADI	PRICE
IDC Application Fee	AUD 297.00
Instructor Examination – Asia Full	AUD 995.00
IE Resit – One segment	AUD 420.00
EFR Instructor (Primary/Secondary Care & Care for Children)	AUD 202.00

SPECIALTY INSTRUCTOR:

Method One (done with CD)	AUD 116.00
Method Two (Self-certify)	AUD 185.00

Contact Ben our CD via ben@divetioman.com